



EUROPEAN COMMISSION

DG Eurostat

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: Single Entry Point (SEP) services Dataset Inventory

Data Controller: Eurostat / Directorate B / Unit B.1

Record reference: DPR-EC-07107.3

Table of Contents

- 1. Introduction**
- 2. Why and how do we process your personal data?**
- 3. On what legal ground(s) do we process your personal data?**
- 4. Which personal data do we collect and further process?**
- 5. How long do we keep your personal data?**
- 6. How do we protect and safeguard your personal data?**
- 7. Who has access to your personal data and to whom is it disclosed?**
- 8. What are your rights and how can you exercise them?**
- 9. Contact information**
- 10. Where to find more detailed information?**

1. Introduction

The European Commission (hereafter 'the Commission') is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation Single Entry Point (SEP) services Dataset Inventory (processing of personal data related to statistical data/metadata exchange procedures) undertaken by Eurostat is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: Eurostat collects and uses your personal information to maintain dataset inventory and support monitoring of data/metadata files that have been transmitted via Single Entry Point (SEP) services.

Upon registering, your personal data (first and last name and email address are mandatory to be provided) are stored and processed for the purpose of identification of the users and their respective rights related to access in EDAMIS and ESS Metadata Handler.

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data

We process your personal data, because:

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;

(b) processing is necessary for compliance with a legal obligation to which the controller is subject;

The processing is necessary with a view to ensuring cost effective data collection for the purposes of production of European statistics as enacted in Articles 1 and 2 of Regulation (EC) No 223/2009 on European statistics.

We do **not** process special categories of personal data as defined in Articles 9 and 10 of Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

4. Which personal data do we collect and further process?

In order to carry out this processing operation Eurostat collects the following categories of personal data:

- First name
- Last name
- Email address
- ECAS login (EULogin)
- Title*
- Phone number*
- Fax number*
- Postal address*
- Country
- Organisation
- Organisation unit.

Items marked with * are not mandatory to be provided and are processed only when voluntarily provided by the user.

The provision of personal data is mandatory to meet a statutory requirements of data/metadata transmissions to Eurostat. If you do not provide your personal data (excluding the voluntary ones), you will not be able to make data/metadata transmissions to Eurostat.

5. How long do we keep your personal data?

Eurostat only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely from the moment of self-registration until 2 years after the last activity, unless notification of the cessation of activities is provided earlier.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements. This includes external service providers contracted by Eurostat, who are mostly responsible for the maintenance and development of the systems handling the personal data (i.e. IT support).

While personal data are not shared as such, the sender’s personal information (name, email address, organisation) is visible to the recipient of the transmission (i.e. the

receiver needs to know who made the transmission of data or metadata and have this contact information for validation purposes). This includes third countries and international organisations to which senders make data/metadata transfers using SEP services.

The personal information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law. Please note that public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as personal data recipients. The processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) on grounds relating to your particular situation.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, Eurostat unit B.1 Data and metadata services; Standards ESTAT-DATA-METADATA-SERVICES@ec.europa.eu.

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-EC-07107